

ANNOUNCING

American Indian Project

Mini-Grant Program — 2006

Mental Health Division

Washington State Department of Social and Health Services

P.O. Box 45320, Olympia, WA 98504-5320

Mental Health Division

AMERICAN INDIAN PROJECT

Mini-Grant Program Announcement

FY 2006 for projects through Sept 30, 2006

THE AMERICAN INDIAN PROJECT—MINI-GRANT PROGRAM DESCRIPTION

The Mental Health Division [MHD] is pleased to announce another round of federal Mental Health Block Grant funding to support tribal and intertribal projects promoting culturally relevant and culturally accessible mental health activities for American Indians, Alaska Natives, and their communities.

The Mini-Grant Program supports and recognizes the important diversity among American Indians and Alaska Natives, and supports indigenous, traditional, spiritual/ceremonial, and other culturally consistent approaches to improving mental health.

FUNDING AVAILABLE

There is currently a total of \$40,000 available for the mini-grants. The MHD will award grants up to a maximum of \$3,000 per contractor, unless funds allow an increased maximum. It is possible additional funds may be made available for this year's projects. Effort will be made to fund as many projects as possible. Mini-grant funds are expended on a reimbursement basis.

This funding may be used for a wide range of projects and activities, but can not be used for:

- Medicaid covered services to Medicaid enrollees;
- The administrative cost associated with general operating budget salaries and benefits;
- Inpatient mental health services;
- Construction/renovation costs or purchase of major equipment;
- Cash payments to consumers; or
- Matching funds for other federal funds.

Grantees will be required to submit a brief written final report by September 30, 2006.

HOW TO APPLY

Complete the attached Mini-Grant Application Form. The entire form must be completed!

In the brief description of the proposed activity, identify how it promotes individual, family and/or community mental health among American Indians and Alaska Natives [AI/AN]. Applicants might choose to include how the proposed activity prevents mental illness/mental health problems, reduces the risk of mental illness, and/or is a promotion or intervention for mental health needs of participants.

IMPORTANT INFORMATION AND TIMELINE CONSIDERATIONS

- Federally Recognized Tribes and Federally Recognized American Indian organizations will have priority.
- **Contracts must be fully executed [signed by both parties] before project work can begin.** Please allow enough time to get contracts signed before the activity. It is important your funding request is an amount of money you know can be spent. Any monies not spent by Sept. 30, 2006 are lost, and can not be “carried over” to the next federal accounting year.
- All services must be provided and goods received [not just ordered] by September 30, 2006.
- There is no deadline for applications. Grants will be awarded until the available funds are allocated.
- Send your proposal as soon as possible. Once the money is gone, it’s gone.
- **Final payments will be made only after receiving the written report described below.**

ADDITIONAL REQUIREMENTS

Grant awards for the selected projects are administered in the form of a performance contract or an intergovernmental agreement to include a Statement of Work describing the project’s activities and outcomes. DSHS A-19 billing forms will be sent with the agreement/contract, and must be submitted to claim funds.

Grantees will be required to submit a brief written final report containing the following information after completing the statement of work and no later than the final billing.

- Name of grant recipient and any additional co-sponsors
- Date[s], location and summary of project or activity
- Number of total participants at this community event, project or activity and specific number of children, adolescents, adults, and elders attending.
- Effectiveness of project—describe the desired outcomes accomplished. Explain any unaccomplished outcomes.
- Changes, if any, for next time.
- Name and contact information of person writing the final report.

SUBMIT COMPLETED APPLICATION FORMS TO:

Via Mail: Avreayl Jacobson, Tribal Liaison
Mental Health Division, DSHS
P.O. Box 45320
Olympia, WA 98504-5320

or via Email: jacobaamhd@dshs.wa.gov

For questions or inquiries, contact Avreayl Jacobson by phone at [360] 902-0812, or by email at jacobaamhd@dshs.wa.gov

American Indian Project – Mental Health Mini-Grant
FY 2006 Mini-Grant Application Form
Grants through September 30, 2006

1. Name of Tribe or Organization applying:

2. Address of Applicant

3. Phone # of Applicant:
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Email of Applicant:

Fax # of Applicant:
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4. Name of Contact Person:

Phone # of Contact Person:
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Email of Contact Person:

Fax # of Contact Person:
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5. Brief description of the proposed activity/project:

6. What do you want to accomplish as a result of the activity/project? [Desired Outcomes]:

7. How you will know what you have accomplished? [How will you measure it?]:

8. Expected # of Participants:

Children:

Adolescents:

Adults:

Elders:

9. Attach a proposed budget for the activity which includes other funding sources, if applicable.